Dear Prep & Village Prep Cliffs Scholars and Families,

The 2019-2020 schoolyear is nearly upon us! We are very excited to start the new year and continue working hard to put our scholars on the path to college.

*Did you know that the average college graduate earns over $1 million more than the average high school graduate during the course of a lifetime?*

A college degree unlocks doors to careers and opportunities that can dramatically improve the quality of a person’s life. The path to college can be a long and challenging one, but we know that through perseverance, self-discipline and hard work, every one of our scholars can achieve this!

We wanted to provide families with some important updates as we enter our school year together. *Please read the information below carefully – there is a lot of information!*

**First Day of School**
The first day of school begins at 7:35 am August 12th, which is a Monday. Before the doors open, we will line up all scholars outside the building by grade level. Each grade will be walked into the building by the leadership team and the teaching staff. In order to lay the foundation for our culture, *parents will not be allowed to walk with their scholars into the classrooms.* Parents may visit the main office after all scholars have entered if they have any questions or would like any additional resources. Parents *will not* be allowed to visit classrooms until after *Labor Day.* Any classroom visits should be scheduled in advance with the Deans or Principal. Thank you in advance for respecting our policies on visitation.

**Tardy Scholars**
When scholars arrive to school late, they miss out on valuable learning time. Because of this fact, we have set a goal of decreasing tardiness by 75% this year. *Scholars will be marked tardy at 8:00 am.* Additionally, please keep in mind that breakfast is served from 7:35 – 7:55 am. *Because instruction begins promptly at 8:00am, the kitchen will close at*
7:55. Please help us to ensure that all of our scholars arrive before 8:00 am and have the opportunity to receive breakfast and a full day of instruction every school day.

Dismissal – Begins at 3:25
Our basic philosophy is “We do what’s best for kids.” At dismissal time, we put safety first. We put safety above convenience and speed. During the first weeks of school, while we are learning our families and norming traffic patterns, dismissal will take a longer time than we’d all like. We ask for a few things from our families:

1. If you are a returning family, please don’t arrive until 3:35 to let new families figure out our routines. (You all remember how crazy the end of the day can be)
2. Stay in your car. We will not allow parents to come into the building. Having cars with no drivers in them only slows down the process for everyone. Please, do not get out of your car.
3. Do not arrive early. We need your child here for every minute of the day. After 2:45pm, we will not dismiss your child early in hopes of avoiding the dismissal traffic. It is very difficult to pull individual scholars from classrooms near the end of the day. We will not release scholars early to parents. If your child has an appointment, please notify the school in writing beforehand. Please schedule appointments during other times of the day to avoid this situation.
4. Remain calm. Be respectful. We instill self-discipline and respect with our scholars. We need our parents to reflect these values as well. Please treat all school staff with respect and patience. Dismissal can be a stressful time, especially during the beginning of the year. Please conduct yourself with respect during this time.

Also, if your child has a change in transportation plans for the day, you must notify the school office before 2:45 pm. Call 216-456-2080 and let the office know of the change. It is important that we have time to make sure that all scholars get home safely.

Climbing the Path to College Together,

Dr. Randy Yates  
Principal, Village Prep  
216-456-2080 ext. 2272  
RYates@theprepschools.org  

Mr. Marc Johnson  
Principal, E Prep  
216-456-2080 ext. 2263  
MJohnson@theprepschools.org
## 2019-2020 E Prep & Village Prep School Calendar

### July 2019
<table>
<thead>
<tr>
<th>Su</th>
<th>M</th>
<th>Tu</th>
<th>W</th>
<th>Th</th>
<th>F</th>
<th>Sa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**July**
- 1-5: Schools Buildings Closed
- 22: First Day for New Staff
- 31: Instructional Days

### August 2019
<table>
<thead>
<tr>
<th>Su</th>
<th>M</th>
<th>Tu</th>
<th>W</th>
<th>Th</th>
<th>F</th>
<th>Sa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**August**
- 5: First Day for Returning Staff
- 12: First Day of School for 1st-8th Grade/Kindergarten Orientation
- 14: First Day of School for Kindergarten
- 15: Instructional Days

### September 2019
<table>
<thead>
<tr>
<th>Su</th>
<th>M</th>
<th>Tu</th>
<th>W</th>
<th>Th</th>
<th>F</th>
<th>Sa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**September**
- 2: No School - Labor Day
- 9: Professional Development - No Scholars
- 19: Instructional Days

### October 2019
<table>
<thead>
<tr>
<th>Su</th>
<th>M</th>
<th>Tu</th>
<th>W</th>
<th>Th</th>
<th>F</th>
<th>Sa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**October**
- 14-18: No School - Fall Break
- 18: Instructional Days

### November 2019
<table>
<thead>
<tr>
<th>Su</th>
<th>M</th>
<th>Tu</th>
<th>W</th>
<th>Th</th>
<th>F</th>
<th>Sa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**November**
- 1: End of Trimester 1
- 4-5: Professional Development/Conferences - No Scholars
- 27-29: No School - Thanksgiving Break
- 16: Instructional Days

### December 2019
<table>
<thead>
<tr>
<th>Su</th>
<th>M</th>
<th>Tu</th>
<th>W</th>
<th>Th</th>
<th>F</th>
<th>Sa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**December**
- 2: Professional Development - No Scholars
- 23-31: No School - Winter Break
- 14: Instructional Days

### January 2020
<table>
<thead>
<tr>
<th>Su</th>
<th>M</th>
<th>Tu</th>
<th>W</th>
<th>Th</th>
<th>F</th>
<th>Sa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**January**
- 1-3: No School - Winter Break
- 4: Professional Development - No Scholars
- 6: No School - MLK Day
- 18: Instructional Days
VILLAGE PREPARATORY SCHOOL (VILLAGE PREP)  
UNIFORM REQUIREMENTS (S2508)

Boys (K – 4th)

Black Dress Pants (Buy from Anywhere)

Jeans, spandex, cargo, skinny pants or leggings are not permitted.

Black Belt (Buy from Anywhere)

Belts must be worn daily and must not have a large buckle or design.

Black Dress Shoes (Buy from Anywhere)

Tennis shoes and boots are not permitted.

Black Socks (Buy from Anywhere)

Polos (Required from Schoolbelles)

Choose at least one option

• French Toast Polo Short Sleeve (8105) $11.40-$13.40
• French Toast Long Sleeve (8106) $12.40-$14.40
Colors: Royal Blue with School Logo-28/2508

Fleece (Approved Option)

Must be worn over Preps polo; no other jackets are permitted to be worn during the school day.

• Timberline Fleece Jacket (2096) $35.20-$37.20
Colors: 28/2508-Royal Blue with school monogram

Sweatshirt (Approved Option)

Sweatshirts may be worn on Fridays only; no other sweatshirts are permitted.

• Traditional Sweatshirt (2050) $28.05-30.05

Girls (K – 4th)

Black Dress Pants (Buy from Anywhere)

Jeans, spandex, cargo, skinny pants or leggings are not permitted.

Black Belt (Buy from Anywhere)

Belts must be worn daily and must not have a large buckle or design. If pants do not have belt loops, a belt is not required.

Black Dress Shoes (Buy from Anywhere)

Tennis shoes and boots are not permitted.

Black Socks (Buy from Anywhere)

Polos (Required from Schoolbelles)

Choose at least one option

• French Toast Polo Short Sleeve (8105) $11.40-$13.40
• French Toast Long Sleeve (8106) $12.40-$14.40
Colors: Royal Blue with School Logo-28/2508

Fleece (Approved Option from Schoolbelles)

Must be worn over Preps polo; no other jackets are permitted to be worn during the school day.

• Timberline Fleece Jacket (2096) $35.15 – $37.20
Colors: 28/2508-Royal Blue with school monogram

Sweatshirt (Approved Option from Schoolbelles)

Sweatshirts may be worn on Fridays only; no other sweatshirts are permitted.

• Traditional Sweatshirt (2050) $28.05-30.05

Jumpers (Approved Option from Schoolbelles)

All skirts and jumpers must be purchased from Schoolbelles. No other skirts or jumpers are permitted.

• V-Neck Pleated Jumper $41.95-$45.95
Colors: 949-Royal/Grey Polyester Plaid
VILLAGE PREPARATORY SCHOOL
2019 - 2020 SCHOOL SUPPLY LIST

KINDERGARTEN
- 1 box of crayons - 24 pack
- 1 pair of scissors
- 2 boxes of #2 Laddie pencils
- 4 glue sticks
- 2 boxes of facial tissue*
- 1 backpack
- 4 dry erase markers (black only)*
- 1 box of Ziploc bags (gallon size)*
- 1 package of index cards
- Clorox Wipes*
- Baby Wipes*
- Over the Ear headphones (No Earbuds)

GRADE 1
- 1 box of crayons - 16 pack*
- 2 boxes of #2 pencils*
- 1 pair of scissors
- 2 pink pearl erasers*
- 2 boxes of facial tissue*
- 1 backpack (labeled with Name)
- 4 dry erase markers*
- 4 folders with pockets not labeled (red, green, yellow, and blue)
- 2 glue sticks* (boys only)
- 3 bottles of Hand Sanitizer*
- 1 Clorox Wipes*
- Ziploc sandwich bags (Gallon & Sandwich size))*
- 1 over-the-ear headphones
- 1 pack of index cards* (3 x 5) (girls only)

GRADE 2
- 2 box of crayons - 16 pack*
- 3 boxes of #2 pencils*
- 1 glue sticks*
- 4 pink pearl erasers*
- 3 boxes of facial tissue*
- 1 backpack (labeled with Name)
- 4 dry erase markers*
- 6 folders with pockets (2 red, 2 yellow, 2 blue. Plain folders no designs or characters)
- 2 notebooks
- Ziploc sandwich bags*
- 1 pair of headphones or earbuds

GRADES 3 AND 4
- 1 box colored pencils*
- 4 boxes #2 pencils*
- 1 pkg. loose leaf notebook paper
- 3 folders with pockets AND 3 hole prongs (red, green and blue)
- 4 boxes of facial tissue*
- 4 dry erase markers*
- Glue Sticks*
- Headphones
- 2 highlighters*
- 1 box of Ziploc bags (gallon size)*
- 2 composition notebooks
- 1 3-ring binders (white, 1 for 3rd Grade, 2 for 4th Grade)
- 1 pack of index cards*
- 1 Clorox Wipes*

PLEASE NOTE
- Every scholar needs a backpack (w/o wheels please! They won’t fit in lockers!)
- Please label your scholars backpack
- Send supplies in on the first day of school.
- Students may choose to leave gym shoes in their locker instead of bringing them from home on PE days.
- Gym Shoes must be sneakers or have non-marking soles.
- The supply list will be sent out mid-year to replace any and all supplies.
- All supplies marked with * are Communal Supplies for the class to share
Afterschool Programming/Daycare Services

At this time, the only afterschool programs offered are as follows:

- Volleyball (for girls, 5-8 only)
- Basketball (for boys & girls, 5-8 only)
- Cheerleading (for girls, 5-8 only)
- Tutoring (all grades, offered only on AS NEEDED basis)
- Various Teacher Lead after school clubs (all grades, TBA)

We also collaborate directly with 2 outside agencies which provide aftercare services. They are as follows:

- Open Doors Academy (for 5-8 only) / 216-229-1900
- Rainey Institute (all grades) / 216-881-1766

Also, the following daycares offer transportation services from campus at dismissal:

- Close to Home Daycare / 216-432-4417
- Academy of Excellence / 216-916-6944
- Bright Side Academy / 216-268-1800
- Smarty Pants Daycare / 216-241-5437
- Learning to Grow Daycare / 216-431-4000
- Future Scholars Daycare / 216-361-2560
- Developing Character Daycare / 216-436-5900
- Wade Park Childcare / 216-421-1488
- Fatima Family Center / 216-391-0505
- Forever Growing Childcare / 216-431-9000
Dear Future Prep Families,

We are pleased to once again partner with the Cleveland Metropolitan School District (CMSD) and Community Bus Services (CBS) to provide transportation options for eligible students for the 2019-2020 school year.

In order to be eligible for yellow bus transportation, you MUST fit the following criteria:

- Do you have a student who will be in K-6th Grade?
- Do you live in Cleveland, between 1 and 5 miles from the school?

If you have a student who will be in the 7th or 8th grade, live in Cleveland, and are interested in an RTA badge for next school year, please reach out to the school’s main office.

**Scholars in grades K-6th will NOT be able to receive RTA tickets for the 2019-2020 school year.

**Scholars in grades 7th and 8th who have siblings in K-6th ARE eligible for yellow bus transportation.

If you have any questions about these options or any aspects of our transportation program, please contact the main office at 216-456-2080.

We look forward to your partnership in the coming year!
Summer's Over!
A Back-to-School Night

Thursday
August 8, 2019
4:30pm - 6:00pm

- Meet Your Scholar's teacher
- Visit scholar's classroom
- Finalize Your Registration
- Learn More About Curriculum
- Sign Up For PTO
- And Much More!

Be there!